



AGENDA

**Judicial Appointments Advisory Board
6:00 PM on September 7, 2005
HR Pinnacle Conference Room
7575 E. Main Street
Scottsdale, Arizona**

CALL TO ORDER

**1. APPROVAL OF MINUTES OF THE PUBLIC MEETING AND EXECUTIVE SESSION
CONDUCTED ON AUGUST 18, 2005**

Action: Formal motion and vote

2. BRIEFING ON THE SELECTION PROCESS AND PROCEDURES

Staff will brief the Board on the legal and procedural requirements applicable to the Board's review and determination of applicants to be interviewed for the position of Associate City Judge, including, but not be limited to, a discussion relevant provisions of the Scottsdale Revised Code sections 2-346 through 2-354, relating to the Judicial Appointments Advisory Board. The Board will discuss and determine what process will be used to review applications, how it will determine what applicants will be scheduled for interview and what additional investigation it may wish to have undertaken. The Board may give direction to staff accordingly.

Action: Discussion and determination of process by Board.

3. DISCLOSURE OF POSSIBLE CONFLICTS OF INTEREST

In accordance with Section 2-353 of the Scottsdale Revised Code, Board members shall each disclose, as applicable: A) any relationship with an applicant (such as business, personal, or attorney-client) that may result in a conflict of interest or prejudice; B) all applicants who constitute "relatives" under the Arizona conflict of interest statute (A.R.S. 38-501 et seq.); and C) all efforts to recruit a specific applicant. A Board member shall refrain from voting on all persons required to be disclosed in sections A and B, above. Board members may discuss and vote on all applications submitted by persons they have recruited to apply, after having disclosed the nature of their efforts to recruit the applicant.

Action: Discussion and formal disclosures, as applicable.

4. ADJOURN TO EXECUTIVE SESSION

The Board will consider a motion to adjourn to Executive Session, at any time during the public meeting, if needed, for discussion or consultation for legal advice with the attorney(s) for the City.

Action: Formal motion and vote

RECONVENE PUBLIC MEETING FOLLOWING EXECUTIVE SESSION, IF HELD

The Board will reconvene in open public session immediately following the adjournment of any Executive Session.

5. DETERMINE APPLICANTS TO BE INTERVIEWED

The Board will discuss the applications of applicants, using the review process determined in agenda item #2. The Board will then discuss and vote on applicants to be interviewed for the position of Associate City Judge.

Action: Discussion, formal motion and vote

6. DISCUSS ASSOCIATE CITY JUDGE APPOINTMENT PROCESS

The Board will discuss the process and time line, relating to appointment of an Associate City Judge, including but not limited to the time and place of the interviews, scheduling interviews, conducting reference checks of candidates to be interviewed, the process for determining interview questions and any other matters relevant to the process.

Action: Discussion and direction to staff.

7. DISCUSS FUTURE WORKING MEETING WITH COURT REGARDING SURVEY/PROCESS ISSUES

Action: Discussion and direction to staff.

8. BOARD OR STAFF ITEMS*

Action: Comments or identification of issues for future discussion/action.

AJOURNMENT

* Note: The Board cannot discuss or vote on items not on the agenda, including items brought up as Board, staff or public comments. If action by the Board is needed, the item should be placed on a future agenda in compliance with the Arizona Open Meetings Law.

** Note: Items from the floor which are not on the posted agenda, cannot be discussed by the Board or staff members. If action by the Board is needed, the item should be placed on a future agenda to be in compliance with the Arizona Open Meetings Law.